

# **Globe Art Point - Association Rules**

## **1. Name and domicile**

The name of the association is Globe Art Point ry. The association's head office is in Helsinki. The association's languages are Finnish and English. The association's minutes and Registration languages are Finnish and English.

## **2. Purpose and activities**

The aim of the association is to promote and support the status and working conditions of international artists and cultural actors of different art forms living in Finland. The association's territory is Finland.

To implement its aims, the association organizes training and advice workshops, produces information and guidance materials and acts as a cultural-political advocate.

To support its activities the association can organize training and celebration events with an admission fee; implement surveys; receive grants, donates and wills; own real and movable property needed for its activities; implement fund collecting or lottery with a proper permission and raise funds with some other means.

## **3. Members**

Any community with legal capacity and accepting the purpose of the association can be approved to become a full member of the association.

A private person or a legal entity willing to support the association's purpose can be approved to become a supporting member of the association.

Full members and supporting members are approved by the board of the association.

## **4. Members resignation and separation**

A member has a right to resign from the association by a written notification to the board or to the chairperson of the board or by announcing their resignation in the association's meeting to be mentioned in the record.

The board can discharge a member of the association if the member has not paid the membership fees or if the member in some other way has not fulfilled the obligations that the member has committed to obey by joining the association or the member has harmed the association by their practices or if the member does not anymore fulfil the criteria of the membership mentioned in the association's rules or in law.

## **5. Membership fee**

The amount of the membership fees for each member group is decided by the annual meeting.

## **6. The board**

In the board, there is a chairperson and 5-7 full members nominated in the association's annual meeting. The board's term of office is the term between annual meetings. The board selects the vice chairperson and other officials required among the board members. The chairperson and other board members are nominated at the annual meeting for a two-year term. Half of the board members are annually in term of office.

The board meets upon chairperson's invitation. If she/he is inhibited, the invitation is made by the vice-chairperson when they see that there is a reason for that or if the minimum half of the board members demand a meeting.

The board is quorate when a minimum half of its members, including the chairperson or vice-chairperson, are present. Voting is resolved according to the absolute majority of the votes. The chairperson's vote resolves voting in the case of the votes are even, however, in the person election, by a raffle ticket.

## **7. Writing the name of the association**

The authority to sign in the name of the association is the chairperson, vice-chairperson or an official named by the board.

## **8. Financial years and auditing**

Association's financial year is a calendar year. The balance sheet with required documents and board's annual report have to be given to the auditor latest a month before the annual meeting.

The auditor has to give his/her written statement to the board latest two (2) weeks before the annual meeting.

## **9. Association meetings**

Association's annual meeting is organized between January and May in the day ordered by the board.

An extraordinary meeting will be organised if it is decided in the association's meeting or if the board decides it is justified or if the minimum of 1/10 of members entitled to vote demands it in writing to the board for a specifically announced purpose. The meeting has to be organised within 30 days from the moment when the demand has been presented to the board. Each full member has a vote in the association's meetings. The supporting members have a right to attend and to speak. Unless it is otherwise mentioned in the association's rules, the decision made in the association's meeting will be the opinion that has been supported by more than half of the votes given.

The chairperson's vote resolves in the case of the votes are even, however, in the person election, by a raffle ticket.

## **10. Convening association's meetings**

The board has to send an invitation to the association's meetings minimum 30 days before the meeting by post, email or with an advertisement published in a newspaper of the association's hometown.

## **11. Annual meeting**

Following issues are to be processed in the annual meeting of the association:

1. Opening
2. Electing meeting's chairperson, secretary, 2 protocol inspectors and 2 tellers if required.
3. Starting meeting's legality and quorum

4. Approving meeting's agenda
5. Presenting the balance sheet, annual report and auditor's statement
6. Deciding the confirmation of the financial statement and the acknowledgement of discharge from the board and other accountable parties
7. Confirming the action plan, the budget and the membership fees
8. Electing the chairperson and other members of the board and their vice-members
9. Electing one auditor and the vice-auditor
10. Processing the other issues mentioned in the meeting invitation

If an association's member wishes to have some issue to be processed in the annual meeting he/she has to inform the board in writing early enough so that this issue can be included to the invitation.

#### **11. Changing the rules and association's dissolution**

The decision to change the association's rules or to dissolve the association has to be made in the association's meeting with the majority of minimum 2/3 of the votes given. The changing of the rules or the association's dissolution has to be mentioned in the meeting's invitation. In the case of the association's dissolution, the association's funds will be used according to the decision made by the meeting deciding about the dissolution.